

CONFIDENTIAL

DDA 86-2111
12 December 1986

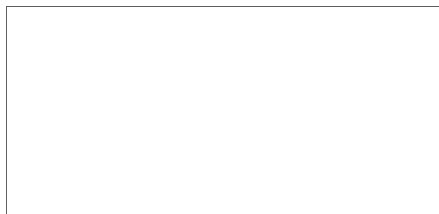
MEMORANDUM FOR: All Members of the MI Career Service
Non-MI Personnel Assigned to OIS

FROM: William F. Donnelly
Deputy Director for Administration

SUBJECT: Establishment of OIS/OIT Transition Team

1. In anticipation of the dissolution of the Office of Information Services (OIS) and the resulting reassignment of some OIS functions into the Office of Information Technology (OIT), a joint OIS/OIT Transition Team has been established. The team members are:

Chairman
Deputy Chairman
Members



The team's purpose is to oversee all of the personnel and functional aspects of this merger.

2. The merger of OIS and OIT will occur in the near future. The Information Resources Management Division, all rotational registry and records management staff, and portions of the Plans and Management Staff and the Personnel and Training Staff will transition into OIT. The remaining functions of OIS will report to the Office of the Deputy Director for Administration for the present.

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3. I realize that this merger will be difficult for a short time. It will demand the fullest cooperation from both Offices to make that marriage successful. I look to the transition team to ensure that this effort proceeds smoothly and with great concern for people. I ask each of you for your support of this team as they work on this effort.

25X1

William F. Donnelly

cc: OIS/OIT Transition Team

25X1 ORIG:EXA/DDA (12 Dec 86)

Distribution:

- Original - Forwarded to OIS/Personnel for
Dissemination per Addressee Line
- 1 - Each Member of the OIS/OIT
Transition Team
- 1 - D/OIS
- 1 - D/OIT
- 1 - DDA Subject
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